

*Approved*

***City of York Planning Commission***

***August 4, 2020***

***Minutes***

***\*\*\*Virtual Meeting\*\*\****

Members present:

Chairperson Wendy Duda  
Arthur Lowry  
Ron Parrish  
Francine Mills  
Matt Hickey  
Betty Johnson

Members absent:

Amanda Berry

Others present:

Planning Director Breakfield  
Zoning Administrator Blackston  
Public Information Officer Fritz  
Jonathan Murdock  
Charly Cannon

Chairperson Wendy Duda called the meeting to order at 3:15 pm, verbally polled individual Commission members to confirm attendance and stated the following:

1. Due to the COVID-19 pandemic, York City Council adopted an emergency ordinance allowing meetings to be conducted exclusively through the use of electronic, computer-based medium.
2. The City has chosen to conduct the meeting through the use of GoToMeeting while streaming on Facebook Live.
3. The willingness of everyone to adapt to this new environment and adjust to the new format is greatly appreciated.
4. Each Commission member must individually vote by voice on each Motion (yay or nay).
5. Any Commission member that wishes to abstain from a vote must state the reason for such abstention.
6. Each person should be identified before speaking.
7. Each person should mute microphone unless speaking.

**The first item of business** was approval of the draft Minutes from the June 29, 2020 meeting. Upon a Motion by Matt Hickey, seconded by Ron Parrish, the Commission unanimously approved the draft Minutes as submitted.

**The second item of business** was a home occupation application for 50 McCorkle Street for a company that sells custom t-shirts, masks, totes, and hats online. The applicant wants to use an area in her home as an office for administrative work for the business. Upon a Motion by Betty Johnson, seconded by Ron Parrish, the Commission unanimously approved the application as submitted.

**The third item of business** was the preliminary plat for Liberty Ridge Subdivision located on Lincoln Road across from York Comprehensive High School.

Planning Director Breakfield indicated the following regarding the application:

- a. The applicant submitted a preliminary plat (provided in the meeting packet) for Liberty Ridge Subdivision. The preliminary plat must comply with the conceptual site plan previously approved by the Board of Zoning Appeals for this project.
- b. City Staff has reviewed information and responded to the applicant with the email provided in the meeting packet. At the discretion of the Planning Commission, conditional approval of the application may be given based on the noted issues being addressed and verified by City Staff.

After discussion and upon a Motion by Matt Hickey, seconded by Betty Johnson, the Commission unanimously conditionally approved the preliminary plat based on SCDHEC and SCDOT approvals being issued.

There being no further business, the meeting was adjourned at 3:28 pm.

Respectfully submitted,

C. David Breakfield, Jr. MCP, AICP  
Planning Director

cc: File – Planning Commission 8/4/2020  
Seth Duncan, City Manager